



2012 IAPD/IPRA Soaring to New Heights Conference EXHIBITOR CONTRACT
Hyatt Regency Chicago, 151 E. Wacker Dr., Chicago, IL 60601 (312) 565-1234, January 26-27, 2012

AGREEMENT

Illinois Association of Park Districts and Illinois Park & Recreation Association, hereinafter referred to as IAPD/IPRA, are hereby authorized to confirm exhibit booth(s) space. **All contracts filed after September 12, 2011, must be accompanied by payment for the full amount of the booth package(s) of choice.**

NOTE TO EXHIBITOR

Please sign and return this 2012 Exhibit Space Contract with your payment made payable to IAPD to:
 Sue Triphahn, IAPD Conference Director, 4476 Sundance Circle, Hoffman Estates, IL 60192
 Fax: 847/496-5246
 Email: striphahn@ILparks.org

A final confirmation/receipt of booth space will be emailed when final payment has been received.

All cancellations must be done in writing and submitted to Sue Triphahn at the above contact information. Cancellations received between July 12, 2011 and October 11, 2011 will receive a refund of the deposit(s) paid, less a \$100 per booth processing fee. **NO refunds will be processed after October 11, 2011.**

Certificate of Insurance must be submitted by January 6, 2012 (See Exhibitor Prospectus for further details)

REGISTRATION

COMPANY _____ CONTACT PERSON (To receive correspondence/details of the show) _____

STREET ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____ EMAIL* (REQUIRED) _____

* Please note that email will be the primary method of communication.

We agree to abide by the Exhibit Rules and Regulations, and any amendments thereto, all of which are made a part of this contract.

NAME (TYPE OR PRINT) _____ SIGNATURE _____ DATE _____

This contract is not valid without signature.

Booth(s) Choice(s): First _____ Second _____ Third _____

BOOTH PACKAGE SELECTION*

	W/TABLE	W/O TABLE
Package A (Up to 100 lbs)	<input type="checkbox"/> \$1,187	<input type="checkbox"/> \$1,080
Package B (Up to 300 lbs)	<input type="checkbox"/> \$1,297	<input type="checkbox"/> \$1,190
Package C (Up to 500 lbs)	<input type="checkbox"/> \$1,322	<input type="checkbox"/> \$1,215
Package D (Up to 200 lbs, 4 or more booths only)	<input type="checkbox"/> \$1,157	<input type="checkbox"/> \$1,050

*Booth packages are priced based on the weight of what you are bringing into your booth to display.

FOR OFFICE USE ONLY	
DEPOSIT PAYMENT _____	DATE _____
FINAL PAYMENT _____	DATE _____
CONFIRMED BOOTH NUMBER(S) _____	
AUTHORIZED BY _____	
CHECK _____	CREDIT CARD _____

PAYMENT

- CHECK ENCLOSED (PLEASE MAKE PAYABLE TO IAPD)
- CREDIT CARD PAYMENT (PLEASE CHECK ONE)
 - VISA MASTERCARD

CARD NUMBER _____

EXPIRATION DATE _____

NAME OF CARD HOLDER _____

SIGNATURE _____

BILLING ZIP CODE _____

CVC# (3 DIGIT CODE) _____

QUESTIONS? PLEASE CONTACT:

Sue Triphahn, IAPD Conference Director, Illinois Association of Park Districts, 4476 Sundance Circle, Hoffman Estates, IL 60192
 P: 847/496-4449 F: 847/496-5246 E: striphahn@ILparks.org

WHITE – Management

Yellow – Accounting

Pink - Exhibitor